

**AgeWays Nonprofit Senior Services
Board of Directors Meeting
Friday, September 27, 2024, 9:30 a.m.
29100 Northwestern Hwy., Ste. 400, Southfield, MI 48034**

DRAFT Minutes

Members Present:	Sandra Hann, Chairperson Ron Borngesser Jeff Chang Comm. Jay Gross Michelle Hodges	Thomas Matthews Tom Miree Sue Anne Sweeney Barbara Turner Marc Zwick
Members Absent:	Comm. Dawn Asper Comm. Jorja Baldwin Comm. Charles Cavell Howard Collens	Kelli Dobner Comm. Justin Hodge Comm. Donald VanSyckel
Guests Present:	Cindy Albrecht - MDHHS – ACLS Bureau	
Staff Present:	Michael Karson, CEO Taylor Clark Virginia Fitzgerald Laura Gruczelak Stephanie Hall Sarah Jacobs Susan Miller	Aimee Page Maggie Ouellette Angie Rutterbush Lori Smith Kristin Wilson Kathleen Yanik

Call to Order and Roll Call

Sandra Hann called the meeting to order at 9:30 a.m.
Roll was called, and a quorum was present.

Call to the Public

Cindy Albrecht, MDHHS – ACLS Bureau, shared the following:

The Agency's Annual Implementation Plan (AIP) was approved by the commission in Friday, September 20, 2024.

The final Statement of Grant Awards (SGA) came out Thursday, September 26, 2024, and the monies can be carried over into FY 2025.

Agenda Approval

Action was requested to approve the agenda for the September 27, 2024, Board of Directors meeting.

ACTION: It was moved by Jeff Chang and supported by Ron Borngesser to approve the agenda for the September 27, 2024, Board of Directors meeting. The motion carried unanimously.

AGENDA ITEMS

I. Minutes of the August 23, 2024, Board of Directors Meeting

Action was requested to approve the minutes of the August 23, 2024, Board of Directors meeting.

ACTION: It was moved by Ron Borngesser and supported by Jeff Chang to approve the minutes for the August 23, 2024, Board of Directors meeting. The motion carried unanimously.

II. Executive Summary – FY 2024 Year in Review

Presenter – Michael Karson, Chief Executive Officer

The achievements of each of the Ageways' departments in FY 2024 were reviewed.

III. The Finance Committee Report

Mark Zwick, Finance Committee Chairperson, invited Laura Gruczelak, Chief Financial Officer, to present.

The following information reviewed at the September 18, 2024, meeting of the Finance Committee was presented and discussed.

- The July 2024 Financial Report
- The FY 2025 Budget

Action was requested to approve the Fiscal Year 2025 Budget, as recommended by the Finance Committee.

ACTION: Ron Borngesser moved, supported by Jeff Chang, to approve the Fiscal Year 2025 Budget, as recommended by the Finance Committee. The motion carried unanimously.

Action was requested to accept and file the Financial Committee Report.

ACTION: Jeff Chang moved, supported by Sue Anne Sweeney, to accept and file the Financial Committee Report. The motion carried unanimously.

IV. Conflict of Interest Review

Presenter – Michael Karson, Chief Executive Officer

No new conflicts of interests were reported this year.

There was no change in one previously reported conflict of interest that was again reported and was already approved by the Board for management as being in the agency's best interest: Jeff Chang's financial conflict of interest as the owner of PCE Systems, the agency's EMR vendor.

V. Instructions for CEO Evaluation

Presenter – Sandra Hann, Chairperson

After the Executive Committee next meets, a survey will be emailed to all Board members with instructions for completion and a strict due date. The Executive Committee will then meet to review the completed and returned surveys and make a recommendation to the Board. The Board will consider this recommendation during a closed session of the November Board meeting.

VI. Member Exchange of Information

Tom Matthews presented an update on his work on developing a research project with the goal of developing a plan to address social isolation of older adults.

Sue Anne Sweeney thanked the agency for hosting the September meeting of Detroit Public Television Community Action Committee, which focused on the transportation needs of the community, including those of older adults. She thanked LaVonna Howard, of Ageways' myride2 program, who presented at the meeting, and thanked Pamela Moffitt and Virginia Fitzgerald for helping organize the meeting.

Kathleen Yanik, AgeWays' Director of Communications, reminded Board members the in-person event for family caregivers "Family Caregiver Connections: Learn, Link, and Lunch," Saturday, Oct 5, 2024, at the Suburban Collection Showplace's Legacy Ballroom in Novi. Members were encouraged to attend.

VII. Adjournment

Sandra Hann adjourned the meeting at 10:33 a.m.

Respectfully submitted, Virginia Fitzgerald, Recorder

Minutes approved as written:

Sandra Hann, Chair

Date

Next Board of Directors Meeting
Friday, November 22, 2024, 9:30 a.m.