



**I. Minutes of Board of Directors Meeting, June 21, 2024**

Action was requested to approve the minutes of June 21, 2024, Board of Directors meeting.

**It was moved by Barbara Turner and supported by Michelle Hodges to approve the minutes for the June 21, 2024, Board of Directors meeting. Motion carried unanimously.**

Minutes cannot be created for the April 26, 2024, Board of Directors meeting, as the recording of the meeting was destroyed prior to transcription taking place.

**Minutes of Advisory Council Meeting, April 21, 2024**

Action was requested to accept and file the minutes of April 21, 2024, Advisory Council meeting.

**It was moved by Sue Anne Sweeney and supported by Michelle Hodges to accept and file the minutes for the April 21, 2024, Advisory Council meeting. Motion carried unanimously.**

**II. Executive Summary**

Presenter: Michael Karson, Chief Executive Officer

Information on the following topics was shared:

- MI Choice
- Dual-eligible Special Needs Program (DSNP)
- Internal Audit Controls
- Building Rental
- Staff Picnic and Holiday Party

**III. Executive Committee Report**

Presenter: Ron Borngesser, First Vice Chair

The topics presented in the Executive Summary were said to be those discussed at the Executive Committee meeting on July 31, 2024.

Action was requested to accept and file the Executive Committee Report.

**It was moved by Dawn Asper and supported by Comm. Don VanSyckel to accept and file the Executive Committee Report. Motion carried unanimously.**

#### **IV. Compliance Committee Report**

Presenter: Sarah Jacobs, Compliance Officer

Information on the following topics was shared:

- Office of Inspector General (OIG) Compliance Program Audit
- Finalized Regulatory Compliance Committee Policy
- Two revisions to the MI Choice Compliance Program

Action was requested to approve the MI Choice Compliance Program revisions, as recommended by the Compliance Committee.

**It was moved by Sue Anne Sweeney and supported by Michelle Hodges to approve the MI Choice Compliance Program revisions, as recommended by the Compliance Committee. Motion carried unanimously.**

Board members were reminded of the need to complete the annual Compliance training and PSICT by the day of the meeting, August 23, 2024.

Action was requested to accept and file the Compliance Committee Report.

**It was moved by Comm. Donald VanSyckel and supported by Comm. Jay Gross to accept and file the Compliance Committee Report. Motion carried unanimously.**

Four additional documents were introduced, including two forms that needed to be completed before leaving the meeting, that were put in Board member meeting folders.

- Board Member Code of Ethics and Attestation form
- Conflict of Interest Policy and Conflict of Interest form

#### **V. Family Caregiver Connections Event and Media Update**

Presenter: Kathleen Yanik, Director of Communications

Information on the following topics was shared:

- In-person event for family caregivers –  
“Family Caregiver Connections: Learn, Link & Lunch,” Saturday, Oct 5, 2024, at the Suburban Collection Showplace’s Legacy Ballroom in Novi
  - Members were encouraged to share the word about the event, consider attending, and consider volunteering.
- New communications campaign

**VI. Finance Committee Report**

Presenter: Laura Gruczelak, Chief Financial Officer

Information on the following topics was shared:

- 401(K) Audit
- Review of Fiscal Policy and Procedures
- June 2024 Financial Report
- FY 2025 Budget

Action was requested to accept and file the Finance Committee Report.

**It was moved by Comm. Jay Gross and supported by Sue Anne Sweeney to accept and file the Finance Committee Report. Motion carried unanimously.**

**VII. Member Information Exchange**

Tom Matthews, older adult representative from Macomb County, updated the Board on the plan for researching and addressing social isolation that he submitted to Macomb County.

Comm. Dawn Asper shared examples of programs in Monroe County that address social isolation.

Barbara Turner, older adult representative from Monroe County, celebrated the renewal of the Monroe County millage that funds these programs.

**VIII. Adjournment**

Ron Borngesser requested an action to adjourn the meeting.

**It was moved by Comm. Donald VanSyckel and supported by Sue Anne Sweeney to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 10:58 p.m.**

Respectfully submitted, Virginia Fitzgerald, Recorder

Minutes approved as written:

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Ron Borngesser, First Vice Chair

\_\_\_\_\_  
Date

**Next Board of Directors Meeting  
Friday, September 27, 2024, 9:30 a.m.**