

**AgeWays Nonprofit Senior Services  
Board of Directors Meeting  
Friday, June 21, 2024, 9:30 a.m.  
29100 Northwestern Hwy., Ste. 400, Southfield, MI 48034**

**MINUTES**

Members Present:      Sandra Hann, Chairperson                      Michelle Hodges  
                                    Comm. Dawn Asper                                      Tom Matthews  
                                    Ron Borngesser                                         Tom Miree  
                                    Jeff Chang    Sue Anne Sweeney  
                                    Kelli Dobner     Barbara Turner  
                                    Comm. Jay Gross                                        Comm. Don VanSyckel

Members Absent:      Comm. Jorga Baldwin  
                                    Comm. Charlie Cavell  
                                    Howard Collens  
                                    Comm. Justin Hodge  
                                    Marc Zwick

Guest Present:        None

Staff Present:            Michael Karson, CEO                                      Pamela Moffitt  
                                    Taylor Clark    Aimee Page  
                                    Laura Gruczelak                                         Angie Rutterbush  
                                    Stephanie Hall    Lori Smith  
                                    Sarah Jacobs    Kristin Wilson

Call to Order and Roll Call

Jeff Chang, former Chairperson, called the meeting to order at 9:30 a.m. Roll was called, and a quorum was present.

Passing of the Gavel from Jeff Chang to Sandra Hann

Jeff Chang passed the gavel to the new Chairperson Sandra Hann. Sandra thanked Jeff for his service.

Call to the Public

None

### Agenda Approval

Action is requested to approve the agenda for the June 21, 2024, special Board of Directors meeting.

**ACTION: Ron Borngesser moved, supported by Jeff Chang, to approve the agenda for the special Board of Directors Meeting. Motion carried unanimously.**

### AGENDA ITEMS

I. Minutes of the April 26, 2024, Board of Directors Meeting

Item is deferred to the next meeting due to technical difficulties if resolved.

II. Executive Summary

Presenter: Michael Karson, Chief Executive Officer

Michael provided an overview of the following topics:

- MI Choice Update
- Statewide Dual Eligibility Special Needs Plan (DSNP)
- New Business Development Position
- Aging, Community Living and Supports (ACLS) Annual Program Audit
- Diversity, Equity, and Inclusion (DEI) Training
- Network Adequacy Validation (NAV) Audit
- 2024 Annual Community Meeting

III. Finance Committee Report

Presenters: Michelle Hodges, Laura Gruczelak, Chief Financial Officer

A. April 2024 Financial Report

The Finance Committee met on June 10, 2024. Laura Gruczelak, Chief Financial Officer, presented highlights of the April Financial Report. She reported that the agency received the full ACLS award to fund the program for the rest of the fiscal year. The American Rescue Plan (ARP) dollars will be extended for one year. She is expecting that there will be carryover funding from the Older Americans Act and ARP to spend next year. Revenue from My Health Link (MHL) and the Veteran's Program are helping to offset the continuing losses from the struggling MI Choice Program. The program is projected to lose up to \$2 million by the end of the fiscal year. Overall, the loss at the end of April was \$52,000. A suggestion was to provide the Board more information on the agency's internal controls that are in place for their fiduciary responsibilities. Laura will review the finance policies and procedures with the Finance Committee. Michael added that a forensic audit that was conducted a few years did not show any findings.

Action is requested to accept and file the Finance Committee Report.

**ACTION: Sue Anne Sweeney moved, supported by Tom Miree, to accept and file the Finance Committee Report. Motion carried unanimously.**

IV. FY 2025 Annual Implementation Plan

Presenter: Taylor Clark, Planning and Grants Specialist

Taylor Clark, Planning and Grants Specialist, presented the final changes to the Annual Implementation Plan (AIP). Some of the updates include Care Transition services will be offered as direct services and also through local community-based partners, public hearing information, caregiver education and congregate meals budget changes, and care transitions counselling services. Taylor asked the Board to send any additional comments by the end of the day. After the plan is submitted to the state, it will be presented to the Commission on Aging for approval.

Action is requested to approve the FY 2025 Annual Implementation Plan.

**ACTION: Sue Anne Sweeney moved, supported by Jeff Chang, to approve the FY 2025 Annual Implementation Plan.**

**AYE - Hann, Asper, Borngesser, Chang, Dobner, Hodges, Miree, Sweeney, Turner**

**NAY - Gross**

**Abstain – Matthews, VanSyckel**

**Motion Carries**

V. Cancellation of Regular Meeting

Presenter: Sandra Hann, Chairperson

Today's special meeting on June 21, 2024, was called to accomplish the approval of the Annual Implementation Plan by the required deadline. Having completed today's meeting, the June 28 meeting will not be necessary.

Action is requested to cancel the June 28, 2024, Board of Directors meeting.

**ACTION: Dawn Asper moved, supported by Barbara Turner, to cancel the June 28, 2024, Board of Directors meeting. Motion carried unanimously.**

VI. Member Information Exchange

Tom Matthews provided an update on the care of socially isolated seniors study and shared an article which includes comments from the surgeon general. Research shows that social isolation contributes to an increased risk of heart disease, stroke and dementia in older adults. A suggestion was made to also incorporate movement with ways to increase socialization. Tom said he will continue the research to reduce social isolation and asked Board members to send him any information they have on the topic that may be helpful.

VII. Adjournment

Sandra Hann adjourned the meeting at 10:59 a.m.

Respectfully Submitted,

Lori Smith, Senior Executive Assistant

Approved:

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Sandra Hann, Chairperson

\_\_\_\_\_  
Date

**Next Board of Directors Meeting**  
**Friday, August 23, 2024, 9:30 a.m.**