

<b>G. Appendix E: Unlicensed Assisted Living Guidelines</b>	
Issue Date: 3/27/07	Rev Date: 9/1/17

**I. UNLICENSED ASSISTED LIVING GUIDELINES**

A. The AAA 1-B has established the following guidelines for Assisted Living DSP vendors and vendors participating in the MI State Housing Development Association (MSHDA) Affordable Assisted Living (AAL) Program. The purpose of the Bid Agreement Addendum is to define areas of cooperation, outline program expectations and requirements to ensure high quality service and support to participants.

1. Generally, only MI Choice eligible persons or AASA eligible persons will be served in assisted living homes.
2. The setting must be private, non-licensed.

**Note:** MI Choice Waiver eligible persons may be served in licensed Adult Foster Care (AFC) homes for the aged (APA's) under a separate program called Residential Services. Call (800) 852-7795 for more information.

3. Vendors must comply with General Operating Standards, the General Standards for Service, Home Based Service Standards, as well as compliance with the protocols established in the Assisted Living Bid Agreement Addendum.
4. Community Living Services (CLS), Community Living Program Services (CLPS) and Meals should be available on-site. Services eligible for purchase from assisted living providers may include the following:
  - a. Community Living Services (either from on-site agency or Assisted Living provider; which includes homemaking or personal care)
  - b. Community Living Program Services (either from on-site agency or Assisted Living provider, which includes homemaking or personal care)
  - c. Meals
  - d. Medication Reminders
  - e. Other services as appropriate:
    - Private Duty Nursing
    - Nursing Services



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**Note:** Bid Agreements must be completed for each service in accordance with AAA 1-B Standards. Further, the agency must submit an Assisted Living Bid Agreement Addendum. The Bid Agreement Addendum outlines areas of cooperation as well as protocols for assisted living activities.

Agencies shall post procedures to be followed in emergency situations (i.e., fire, severe weather) in each room. Practice drills of emergency protocols shall be conducted once every six (6) months. The program must maintain a record of all emergency practice drills.